

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

SOLID WASTE COMMITTEE

Mary Ann Baker
Coy Dickey
Cliff Sallee, Director

Bill Fergusson
Richard Johnson
Stephen Chambers, Mayor

David Nollner
Steve Whittaker
Dwight Jewell, Comm Chair

AGENDA

NOVEMBER 4, 2021 | 6:00 PM | TC COURTHOUSE

1. Open Meeting
2. Review Minutes from July 20, 2021
3. Election of Officers
4. Discussion Items
 - A. Update from Director of Sanitation, Cliff Sallee
 - B. Surplus Vehicles
 - C. Title 17 Refuse: update needed
 - 1) Rate increase for all Trash Services
 - 2) Incorporate information from RES 2013-24-327 and ORD 151-2017-16
 - D. Consulting Services
5. Other Discussion
6. Public Comments
7. Adjourn

Solid Waste Committee

Meeting Minutes

July 20, 2021 – 6:00 P.M. – Trousdale County Courthouse – 2nd Floor Courtroom

Present: Richard Johnson, David Nollner, Mary Ann Baker, Beverly Atwood, Coy Dickey, Gary Walsh, Steve Whittaker, Cliff Sallee, Dwight Jewell, Stephen Chambers
Absent: Ken Buckmaster and Bill Fergusson
Others Present: Becky Caldwell and Chris Gregory

1. Open Meeting

Chairman Richard Johnson called the meeting to order at 6:00 P.M. and welcomed everyone in attendance.

2. Review Minutes from October 20, 2020

Minutes from the October 20, 2020 meeting had been distributed. Gary Walsh made a motion to approve the minutes, Seconded by Coy Dickey.

MOTION CARRIED

3. Update form Director of Sanitation, Cliff Sallee

Director Sallee advised that the committee would be reviewing the Solid Waste Audit done by Becky Caldwell of Caldwell Environmental Solutions, LLC. That had been conducted over the past few months and her recommendations. Some current practices have not been changed in the past 15-16 years. Items needing discussion were damage/loss off the roll off trash carts in town as well as roll off rental agreements being updated in an effort to improve the existing system.

4. Review Audit by Caldwell Environmental Solutions

Becky Caldwell, President of Caldwell Environmental Solutions presented members with the report and advised that Federal and State regulations require local government to provide solid waste services. In 2015 Tennessee Department of Environment and Conservation (TDEC) presented a 10-year plan (2025 Plan) for sustainable materials management in Tennessee. The recommendations were

- 1) *Add backyard composting and grass recycling information to the county website.*
- 2) *Increase the frequency and topics covered in employee safety training.*
- 3) *Assess the out of the fleet vehicles for salvage value.*

Discussions had been had about saving some equipment from these vehicles before selling them and what they are valued at. Director Sallee advised that the last one sold the received around \$3,500.00 for it. However, scrap metal prices were high now and it would be a good time to sell them.

- 4) *Update policy to require customer to pay the cost to replace rollout containers, as needed.*
Current cost of each container is about \$100.00 each. Several have been taken when residents move from the property.
- 5) *Increase the price for leased roll-off containers.*
Currently property owners / contractors can rent a roll off dumpster for \$216.00 which is \$150.00 for the dumpster and \$66.00 for 2 tons of garbage up front.
- 6) *Increase service fees for commercial customers with dumpsters.*

Currently business that have a dumpster are charged the same rate as customers with roll out carts.

- 7) *Redefine service areas to include dense residential developments in the urban services area, instead of general services.*

Discussion of expanding urban service district for solid waste service such as Sulphur College, Ridgecrest and Bridal Path.

- 8) *Charge general service households a monthly access fee for convenience center use.*

Currently residents in the general services district do not pay to use convenience center. Committee discussed how that would be billed/collected such as adding to monthly water bill, charging at arrival of center, property taxes, etc. As well as how much would be charged and how that would be checked.

- 9) *Visit the Chester County Solid Waste & West Tennessee Recycling Hub.*

- 10) *Re-route automated sideload truck to provide services 3 days each week (Tuesday, Wednesday, Thursday).*

Currently services are offered 5 days a week. If changed could decrease large truck traffic and allow employees to conduct other duties.

- 11) *Create bid specifications for potential outsourcing curbside, residential, solid waste and/or recycling services.*

Perhaps having an outside company provide some services and compare to cost of equipment (example Sideload trucks are about \$375,000.00 and Rear loaders are running about \$225,000.00)

- 12) *Exchange open top and/or 8-cubic yard dumpsters for compactor units, to collect recyclables.*

Currently we have cardboard. Director Sallee advised that he would like to get one for plastics as well as one more for household trash.

- 13) *Feasibility study for development of a regional recycling processing hub (MRF).*

Committee members discussed recycling options as well as how much materials were worth.

Commission Chairman Jewell asked if the recommendations needed to be addressed in a particular order the committee was advised they were ranked by time frame as to how they could be implemented and recommendations did not need to be done in a particular order.

Commissioner Atwood added that perhaps notices could be sent out to all customers explaining what and when changes would take place to avoid customers feeling only, they were being affected.

Commissioner Walsh asked Director Sallee with all the construction going on in the county how many roll off dumpsters were being used and was advised all of them and there is a waiting list as well.

Commissioner Jewell asked about most of the recommendations seemed to address increasing revenue and were there any that are cost saving? Director Sallee advised the re-routing side load truck from 5 to 3 days a week.

5. Other Discussion

Mayor Chambers advised that he will be adding a link to the Ag Extension site regarding composting information to the county website soon.

He had also found a resolution in 2013 that had replacement of county owned trash cart in urban services must be paid by property owner. However, he was going to check to see if it had passed.

Director Sallee advised the committee that the need for clarification of Roll off Carts in the Urban Services district and prices on Roll off Dumpsters needed to be addressed as soon as possible. Discussion was had about getting process and having a called meeting.

6. Public Comments

None

7. Adjourn

Gary Walsh made a motion to adjourn, Seconded by David Nollner and the meeting was adjourned.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT
RESOLUTION # 2021-XX-XXX

RESOLUTION DECLARING CERTAIN VEHICLES AS SURPLUS FOR DISPOSAL

WHEREAS, the Hartsville/Trousdale County Metropolitan Government has a vehicles which are no longer needed or no longer in use in the Public Works department; and

WHEREAS, vehicles must be declared as surplus property before they can be disposed or sold.

NOW, THEREFORE, BE IT RESOLVED, by the Hartsville/Trousdale County Commission meeting in regular session, that the following is hereby declared surplus:

Department	Year	Make / Model	VIN Number	Method of Disposal
Public Works	1985	GMC Service Truck	1GDGC24T6FS504762	GOVDEALS
Public Works	1999	ISUZU Hombre	1GGCS144XW8665698	GOVDEALS
Public Works	2005	FORD Ranger	1FTZR15E25PB04785	GOVDEALS
Public Works	2006	FORD F150	1FTRF14V86NB24546	GOVDEALS
Public Works	1993	GMC	1GTFK24K7PZ527292	SCRAP
Public Works	1994	MACK Front loader Trash Truck	1M2K185CTRM005379	SCRAP
Public Works	1994	VOLVO Rear Load Trash Truck	4V2HCFMD9RN669620	SCRAP
Public Works	1996	MACK Roll Off	1M2B209C6TM017314	SCRAP

Requested by Cliff Sallee, Public Works Director
Recommended by the Solid Waste Committee on _____

Motion to approve: _____

Electronic Voting

Second motion: _____ YES _____ NO _____ ABSENT _____

APPROVED:

ATTEST:

Dwight Jewell
Commission Chair

Rita Crowder
County Clerk

TITLE 17

REFUSE AND TRASH DISPOSAL¹

CHAPTER

1. REFUSE.

CHAPTER 1

REFUSE

SECTION

- 17-101. Refuse defined.
- 17-102. Premises to be kept clean.
- 17-103. Storage.
- 17-104. Location of containers.
- 17-105. Disturbing containers.
- 17-106. Collection.
- 17-107. Collection vehicles.
- 17-108. Disposal.
- 17-109. Charges for garbage collection services.
- 17-110. Landfill tipping fee.

17-101. Refuse defined. Refuse shall mean and include garbage, rubbish, leaves, brush, and refuse as those terms are generally defined except that dead animals and fowls, body wastes, hot ashes, rocks, concrete, bricks, and similar materials are expressly excluded therefrom and shall not be stored therewith. (1975 Code, § 8-201)

17-102. Premises to be kept clean. All persons within the Town of Hartsville are required to keep their premises in a clean and sanitary condition, free from accumulations of refuse except when stored as provided in this chapter. (1975 Code, § 8-202)

17-103. Storage. Each owner, occupant, or other responsible person using or occupying any building or other premises within this municipality where refuse accumulates or is likely to accumulate, shall provide and keep covered an adequate number of refuse containers. The refuse containers shall be strong, durable, and rodent and insect proof. They shall each have a capacity of not less than twenty (20) nor more than thirty-two (32) gallons, except that this maximum capacity shall not apply to larger containers which

¹Municipal code reference

Property maintenance regulations: title 13.

the municipality handles mechanically. Furthermore, except for containers which the municipality handles mechanically, the combined weight of any refuse container and its contents shall not exceed seventy-five (75) pounds. No refuse shall be placed in a refuse container until such refuse has been drained of all free liquids. Tree trimmings, hedge clippings, and similar materials shall be cut to a length not to exceed four (4) feet and shall be securely tied in individual bundles weighing not more than seventy-five (75) pounds each and being not more than two (2) feet thick before being deposited for collection. (1975 Code, § 8-203)

17-104. Location of containers. Where alleys are used by the municipal refuse collectors, containers shall be placed on or within six (6) feet of the alley line in such a position as not to intrude upon the traveled portion of the alley. Where streets are used by the municipal refuse collectors, containers shall be placed adjacent to and back of the curb, or adjacent to and back of the ditch or street line if there is no curb, at such times as shall be scheduled by the municipality for the collection of refuse therefrom. As soon as practicable after such containers have been emptied they shall be removed by the owner to within, or to the rear of, his premises and away from the street line until the next scheduled time for collection. (1975 Code, § 8-204)

17-105. Disturbing containers. No unauthorized person shall uncover, rifle, pilfer, dig into, turn over, or in any other manner disturb, or use any refuse container belonging to another. This section shall not be construed to prohibit the use of public refuse containers for their intended purpose. (1975 Code, § 8-205)

17-106. Collection. All refuse accumulated within the corporate limits shall be collected, conveyed, and disposed of under the supervision of such officer as the governing body shall designate. Collections shall be made regularly in accordance with an announced schedule. (1975 Code, § 8-206)

17-107. Collection vehicles. The collection of refuse shall be by means of vehicles with beds constructed of impervious materials which are easily cleanable and so constructed that there will be no leakage of liquids draining from the refuse onto the streets and alleys. Furthermore, all refuse collection vehicles shall utilize closed beds or such coverings as will effectively prevent the scattering of refuse over the streets or alleys. (1975 Code, § 8-207)

17-108. Disposal. The disposal of refuse in any quantity by any person in any place, public or private, other than at the site or sites designated for refuse disposal by the board of commissioners is expressly prohibited. (1975 Code, § 8-208)

17-109. Charges for garbage collection services. (1) All commercial and all other business establishments not using the dumpster service shall be charged the following monthly rate:

\$10.50 (minimum)	Pickup one (1) time each week
\$15.50	Pickup two (2) times each week
\$18.00	Pickup three (3) times each week
\$19.50	Pickup four (4) times each week
\$21.00	Pickup five (5) times each week

(2) Industry and commercial establishments may be provided with collection of cardboard from a bin at a rate of twenty-eight dollars (\$28.00) per hour, with a minimum charge of ten dollars and fifty cents (\$10.50) per month.

(3) Residential collection shall be rendered one time weekly for a charge of ten dollars (\$10.00) per month.

(4) Billing for garbage collection services for all customers shall be billed monthly on the water bill. (Ord. #5-78, Oct. 1978, as amended by Ord. #1-91, April 1991, Ord. #2-91, June 1991, and Ord. #5-93, June 1993, modified)

17-110. Landfill tipping fee. A tipping fee of six dollars and seventy-five cents (\$6.75) per cubic yards (compacted) and two dollars and twenty-five cents (\$2.25) per cubic yard for a vehicle containing noncompacted refuse.

The landfill operator, or some other designated person, will record the name, address, description of vehicle, that includes the size of vehicle and license plate number, and if refuse is compacted or noncompacted.

Record of service will be turned in daily to the clerk at Town Hall.

Billing will be made monthly. (Ord. #5-91, July 1991, as amended by Ord. #5-93, June 1993)

RESOLUTION #2013-24-327

**A Resolution for the Sanitation Department that Sets Roll-Off Dumpster Rental Fee,
Late Payment Charges for 8-Yard Dumpster Usage and Responsibility for
Replacement Cost of a Lost Trash Cart**

WHEREAS, the Hartsville/Trousdale Sanitation Department provides trash disposal service for individuals and businesses by means of door-to-door trash collection, 8-yard dumpster rentals and roll-off dumpster rentals; and

WHEREAS, there are certain charges applied to these services that have already been established, such as the door-to-door collection fee and the 8-yard dumpster rental fee; and

WHEREAS, there are certain areas of these services which have not been addressed, such as a policy for non-payment of dumpster service, roll-off rental fees and cart replacement costs,

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission meeting in regular session this 25th day of November, 2013, that the following costs and fees are established for the Sanitation Department as charges for services:

1. Roll-off dumpster rentals shall be by signed agreement between the Sanitation Department and the renter of the dumpster (a copy of the agreement is attached and is included in this Resolution by reference).

2. Late payment/no payment of monthly 8 yard dumpster rental charges shall be addressed as follows:

a. 30 days past due – Past due advisement included with billing.

b. 60 days past due – Public Works Director to contact customer to advise of past due amount owed.

c. 90 days past due – Dumpster will be removed from customer's premises. Dumpster will be re-set upon payment of past due amount and the re-set fee agreed upon in the initial contract.

3. Replacement cost of a county-owned trash cart (door-to-door Urban Services) must be paid by the property owner (rentals included).

ORDINANCE #151-2017-16

**AN ORDINANCE TO INCREASE ALL URBAN SERVICES CUSTOMERS
DOOR-TO-DOOR TRASH COLLECTION FEES**

WHEREAS, the current door-to-door trash collection fee charges are as follows:

Service 1	time per week	\$16.00	per month	Residential Customers
Service 1	time per week	\$18.50	per month	Business Customers
Service 2	times per week	\$23.50	per month	Business Customers
Service 3	times per week	\$26.00	per month	Business Customers
Service 4	times per week	\$27.50	per month	Business Customers
Service 5	times per week	\$29.00	per month	Business Customers

WHEREAS, there is a need to provide for safe and efficient trash collection services for these customers and to better capture the cost of providing these services; and

WHEREAS, the Hartsville/Trousdale County Budget Committee has recommended that this purchase be funded through a three-dollar (\$3.00) increase of the door-to-door trash collection fee for all customers, business and residential.

NOW, THEREFORE, BE IT ORDAINED that the monthly door-to-door trash collection fee is increased in each service category by three dollars (\$3.00) per month, said fee to continue to be collected through the water and sewage billing by the Hartsville/Trousdale Water and Sewerage Department. The fees to be as follows:

Service 1	time per week	\$19.00	per month	Residential Customers
Service 1	time per week	\$21.50	per month	Business Customers
Service 2	times per week	\$26.50	per month	Business Customers
Service 3	times per week	\$29.00	per month	Business Customers
Service 4	times per week	\$30.50	per month	Business Customers
Service 5	times per week	\$32.00	per month	Business Customers

BE IT FURTHER ORDAINED that this increase shall be effective on **January 1, 2018**.

First Reading:	<u>September 25, 2017</u>	YES <u>16</u>	NO <u>1</u>	ABS <u>1</u>	M D. Nollner _____ m R. Johnson _____	PASSED
Second Reading:	<u>October 23, 2017</u>	YES <u>16</u>	NO <u>2</u>	ABS <u>1</u>	M G. Claridy _____ m R. Johnson _____	PASSED
Third Reading:	<u>October 23, 2017</u>	YES <u>17</u>	NO <u>2</u>	ABS <u>1</u>	M T.B. Gregory _____ m S. Whittaker _____	PASSED

Approved this the 23rd Day of October 2017

Approved:



Mark Beeler, Commission Chairman

Attest:



Rita Crowder, County Clerk